

NOTICE OF THE 2023 ANNUAL GENERAL MEMBERSHIP MEETING

TO: ALL SLS CHAIRPERSONS

NOTICE IS HEREBY GIVEN that the Annual General Membership Meeting of the members of ARDCI Microfinance, Incorporated will be held on **18 April 2023 Tuesday**, at the ARDCI Corporate Building San Roque, Virac, Catanduanes, Philippines, commencing at nine o'clock in the morning.

The agenda for this meeting is as follows:

1. Proof of service of the required notice of the meeting;
2. Proof of the presence of the quorum;
3. Reading and approval of the minutes of the previous Annual General Meeting;
4. Unfinished business;
5. Report of the Chairman, the Treasurer and the Secretary;
6. Election of three (3) Board of Trustees;
7. Ratification of the Audited Financial Statements calendar year ending 2022;
8. Ratification of the Amended Constitution and By-Laws;
9. Ratification of all the Acts and Resolutions of the Board of Trustees;
10. Ratification of the appointment of Moore Roxas Cruz Tagle and Company to serve as the external auditor;
11. Questions and Answers; and
12. Adjournment

A record of the acts and resolutions of the Board of Trustees are with the Corporate Secretary and may be examined by anyone interested.

Every qualified Voting Member is entitled to one (1) vote. The voting procedure during the AGM for the election of Board of Trustees shall be casting of ballots while that for voting on motions shall be by voice ("viva voce") or other applicable methods as may be determined by the Chairman of the Meeting.

The Company will allow attendance by remote communication and voting in absentia, subject to validation procedures. We strongly encourage to attend and participate in the said AGM.

Done this 24th day of February, 2023 in Virac, Catanduanes.

By authority of the Board



MARIA KRISTINA ERIKA F. TORRECAMPO

Corporate Secretary